

## Apprenticeship Information for Employers

### Support your team. Strengthen your organisation.

Sport Structures offers funded apprenticeships that help develop skilled, motivated professionals in sport, education, and community settings. Whether you're a local club, school, Active Partnership, or National Governing Body, apprenticeships offer a practical, cost-effective way to invest in your workforce.

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#### What Is an Apprenticeship?

An apprenticeship is a paid role with structured training, designed to build competence and confidence in a real working environment. Available to new or existing employees of any age, apprenticeships lead to nationally recognised qualifications while staff gain real-world experience.

#### What Are the Benefits for Employers?

- Address skills gaps and boost workforce capability
- Upskill current employees or recruit new talent
- Improve staff engagement, confidence, and retention
- Tailor training to your organisation's specific needs
- Access government funding with minimal cost to your organisation

#### Delivered by Experts

Sport Structures is a national apprenticeship training provider with extensive experience in the sport and physical activity sector. Apprentices benefit from:

- Expert tutors with real-world experience
- Structured support and regular one-to-one reviews

- Blended learning including online and workplace-based training
- Programmes aligned to your organisation's unique context

#### Apprenticeship Programmes We Offer

We deliver a variety of approved apprenticeship standards designed to meet sector needs, including:

- Community Activator Coach Apprenticeship Standard
- Sports Coach Apprenticeship Standard
- Community Sport and Health Officer Apprenticeship Standard
- Multi-Channel Marketer Apprenticeship Standard
- Business Administrator Apprenticeship Standard
- Team Leader/Supervisor Apprenticeship Standard
- Operations/Departmental Manager Apprenticeship Standard
- Teaching Assistant Apprenticeship Standard
- Equine Groom Apprenticeship Standard
- Senior Equine Groom Apprenticeship Standard

- British Dressage Equine Groom Apprenticeship Standard
- British Dressage Senior Equine Groom Apprenticeship Standard

All apprenticeship standards include relevant functional skills support in English, maths, and digital competency where needed.

### Funding & Costs

- Levy-paying employers fund training through your apprenticeship levy account
- Non-levy employers (payroll under £3m) typically pay just 5% of the training cost, with the government covering the rest
- Some apprenticeships are fully funded depending on circumstances
- There are no recruitment or administration fees

We guide you through the entire funding setup, registration, and compliance process.

### Time Commitment

Apprentices are expected to complete approximately 6 hours per week of “off-the-job” training—this may include workshops, coaching, mentoring, or online modules. All learning is paid time and complements their role rather than detracts from it.

### Employer Responsibilities

To support an apprentice, your organisation must:

- Provide a paid role aligned with the apprenticeship standard
- Allow time each week for off-the-job training
- Assign a workplace mentor or line manager
- Collaborate with Sport Structures to monitor progress and support outcomes

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### Contact Us

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### Next Steps

1. Identify staff or roles that could benefit from an apprenticeship
2. Talk to us about your workforce needs and aspirations
3. We'll help you select and enrol the right apprenticeship standard
4. Begin your apprentice's journey—and see your team grow in confidence, skill, and impact