



Sport Structures Scoop

Welcome to our first apprenticeship newsletter of 2022! We want to ensure all our apprentice employers and learners are up to date with key information so have decided to share this newsletter quarterly to keep you abreast of all things apprenticeships. We hope you find the information useful and insightful. If you have any recommendations or content you would like to see in future newsletters please send them to Marketing@SportStructures.com.



National Minimum Wage

The National Minimum Wage increased on 1st April 2022 and details on the new rates can be found [here](#).

For apprentices, the National Minimum Wage applies to all apprentices aged under 19; and apprentices who are aged 19 or over in the first year of their apprenticeship. Any apprentice over 19 who has completed the first year of their apprenticeship must be paid the minimum wage for their age group.

[View New Rates](#)

You Said / We Did

Your Feedback

Not aware of the Sport Structures complaints policy and procedure.

Action We have taken

Our complaints policy and procedure were reviewed and have been added to our website where the most updated version will sit permanently. Furthermore, the way in which we conduct enrolments was reviewed and shared with all staff to clarify the expectation that our policies are referenced during enrolments. To support this, we've also updated our handbooks (see information below) that explicitly refers to our webpage where learners and managers can review the policies we have.

Handbooks

We've revamped our handbooks that are shared with learners and managers during enrolment. We think they provide lots of information and detail and can be referred back to throughout the apprenticeship.

Employer Handbook

[View Handbook](#)

Learner Handbook

[View Handbook](#)

You can also access the handbook via the e-portfolio on Aptem.

Key dates in the coming quarter

This section shows key dates to be aware of and some of these may be picked up by tutors in discussions with learners as part of the enrichment we include in our apprenticeship programmes.

In the past, we have shared information on safeguarding, prevent and Ramadan, but moving forwards we'd like to expand further on some of these themes by shining a spotlight on a few areas. Look out in our future editions for this information.

Upcoming dates

April:

Ramadan | 1st April - 1st May

Vaisakhi | 14th April

Passover | 15th - 22nd April

Easter Sunday | 17th April

St George's Day | 23rd April

Lesbian Visibility Week | 26th April - 1st May

May:

Eid | 2nd - 3rd May

Deaf Awareness Week | 4th May

Mental Health Awareness Week | 10th - 16th May

Global accessibility awareness Day | 19th - 25th May

International Day Against Homophobia, Transphobia and Biphobia | 17th May

June:

Shavuot | 4th - 6th June

Learning Disability Week | 27th June - 3rd July

Useful Links

- [Apprenticeship incentive information for employers](#)
- [Ramadan Information - Support and guidance around Ramadan](#)



Sport Structures

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