




Quality Assurance roles

To support learning in Sport Structures tutor, assessor and verifier training

External bodies and regulators

- **Ofsted** – inspects and regulates services providing education and skills for learners of all ages.
- **Ofqual** – regulates qualifications, exams and tests in England.
- **Regulated Qualifications Framework (RQF)** – a national framework to help people understand qualifications.
- **Awarding organisations** – issues qualifications formally recognising learning outcomes (knowledge, skills and/or competencies of an individual) following an assessment procedure.



What do you know about these in your environment?

Quality Assurance Structure

External Verifier

Internal Verifier

Independent Assessor

Internal Assessor

Assessor

Tutor

Coach

Player / Athlete

Key roles

- Assessor
- Internal Verifier (Internal Quality Assurer)
- External Verifier (External Quality Assurer)

Role of the Assessor

- To create a positive and safe climate/environment
- Assess against criteria
- To be unobtrusive
- Negotiate and communicate with the learners about the assessment
- Prepare appropriately.
- Explain simply and clearly the process
- To be empathetic and understanding about concerns or lack of understanding
- To assess in a systematic and trusted way
- To show no favouritism or pre-judgment
- To be fair
- NOT exercise authority

Role of the Internal Verifier (Internal Quality Assurer)

- Works within the recognised Centre
- Verifies assessment activity
- Supports and develops assessors and tutors
- Manages quality of delivery
- Has responsibility for liaison with the Awarding body through the External Verifier
- Leads and facilitates standardisation of delivery and assessment
- Ensures safe and correct practice
- Internally quality assures all assessment activity in accordance with agreed strategy
- Implements and checks adherence to centre policies

Role of the External Verifier (External Quality Assurer)

- Works for the awarding organisation
- Verifies activity and/or administrative systems
 - Direct claims
 - Ongoing monitoring
- Supports and develops assessors, tutors and the recognised centre
- Verifies quality of delivery
- Liaison with the recognised centre through the internal verifier and the course administrator
- Ensures safe and correct practice
- Implements and checks adherence to centre policies